

FREQUENTLY ASKED QUESTIONS ABOUT ADMISSIONS

1. **"What does the application deadline mean?"**

It means that **ALL** documents must be received in the Admissions office by that date.

Submitting an application by or on that date when official transcripts, application fee, etc. have not yet been submitted means that the application is incomplete and will not be reviewed.

2. **"What is an 'official transcript'?"**

An official transcript is one that has been received directly from the issuing institution. It must bear the school's seal, date and an appropriate signature.

Transcripts that have been issued to the student are not official. The **ONLY** exception to this is if the issuing institution submits the transcript to the student in a sealed envelope with a signature and/or secure seal present on the outside seal. We would then accept that transcript from the student.

Grade reports or diplomas are not official transcripts.

3. **"I graduated high school many years ago. Is it still necessary for me to have an official high school transcript submitted?"**

Yes.

4. **"I am unable to obtain all my former transcripts. The course work I took won't transfer anyway, so may I omit sending those?"**

No. We require official transcripts from every educational institution you attended.

5. **"How will I know if any previous courses I took will transfer?"**

After an applicant is accepted, he/she will be notified (in writing) of courses accepted for transfer credit.

6. **"If I apply by January 15th, when will I know if I have been accepted?"**

We will begin notifying applicants after March 15th.

7. **"What if I have more questions? Whom may I contact?"**

Please contact us with any questions you might have:

- General school information: 513-585-2401
- Financial Aid Office: Sarella Walton, Financial Aid Director
513-585-2402

Mary Crank, Financial Aid Assistant
513-585-2058
- To leave a general admission question with later call-back:

Admissions Hotline
513-585-2403

Thank you for your interest in The Christ College of Nursing and Health Sciences. We look forward to assisting you in the application process.