



The
Christ CollegeTM
of Nursing & Health Sciences

2020-21 Return to Campus: A Guide for Students



The health and wellness of Christ College’s campus community plays a critical role in our ability to support your success. As such, careful consideration has been given to how we will return to campus amidst COVID-19 in a way that helps minimize the risk of transmission while keeping you engaged in the excellent experiences you have come to expect at TCC. In this document you will find measures, requirements, guidelines and precautions intended to support the health and safety of you and those around you. Materials from experts at TCHHN, the CDC, and the Ohio Department of Health were all referenced in the creation of this document.

I understand that the uncertainty and risk surrounding COVID-19 can be unnerving. For this reason, it will be vital that we continue to pull together as a community to support one another during a most unusual year. We have been adapting in exceptional ways since last March, so I have every confidence that we will persevere! I will count on you to hold yourselves and one another accountable to the guidelines described in this document and role model healthy behaviors as future healthcare providers.

Thank you in advance for your patience and flexibility. Together, despite a global pandemic, we can make the 2020-2021 academic year our best yet!

Gail Kist-Kline
President

Portions of this document were adapted from the University of Cincinnati’s “Return to Campus Guide: Fall 2020” and TCHHN’s “COVID-19: Employee & Patient Care Pathways”

Important Highlights

You are responsible for carefully reading this guide in its entirety. However, bulleted below are some of the most important highlights pertaining specifically to requirements and expectations, effective immediately and until further notice:

- You are required to wear a cloth face covering **and eye protection** while on campus and maintain a physical distance of at least 6 feet from others. It is the expectation that **all** TCC community members help hold one another accountable to these requirements. (Updated 1.2.21)
- You are expected to take your temperature and assess your symptoms before reporting to campus each day. If you have a temperature of 100.4 degrees or higher, you should contact your faculty and primary care provider and stay home to monitor symptoms.
- You will be considered a “close contact” and asked to quarantine if you are within 6 feet of a COVID positive person for longer than 15 minutes. Protocols in clinical settings will be aligned to the CDC’s guidance for healthcare workers. (Updated 9.14.20)
- Lunch times are particularly high risk and should be treated carefully to ensure compliance with physical distancing requirements.
- Wash and/or sanitize your hands frequently and avoid touching your eyes, nose, mouth, and face covering.
- To supplement professional cleanings, TCC employees and students will be expected to do their own part to ensure cleanliness by sanitizing shared surfaces and equipment in classrooms and common areas after each use.
- Restricted and physically distanced furniture should not be moved. This applies to classrooms and common spaces and is particularly important in dining areas.

Due to the fluid nature of the pandemic, **the contents of this document are subject to change**. A link to this document will be available on the [College’s COVID-19 website](#).

Significant changes will be communicated via email.

Questions can be directed to Meghan Hollowell, Dean of Student Success Meghan.Hollowell@TheChristCollege.edu



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Masks and Eye Protection

- You are required to wear a cloth face covering at all times on campus, including while walking to and from your vehicle. Always wear your face covering properly, ensuring your mouth and nose are completely covered. Do not pull your face covering down to speak.
- If you do not have your own cloth face covering, you can retrieve one from the Front Desk (Main Campus and The Commons), while supplies last. Cloth face coverings should be washed frequently and replaced when damaged or ill fitting.
- If traveling into a Hospital clinical setting, you must wear a surgical mask. Surgical masks are available at the College's Front Desk on Main Campus.
- If you come to campus and forget your face covering, you may pick up a surgical mask or cloth face covering at the Front Desk (Main Campus and The Commons). While surgical masks are disposable, they should be reused until they are soiled, dampened, ill-fitting or otherwise damaged. When removing a disposable mask, fold the contaminated outer portion together and place in a paper bag. Do not leave a contaminated mask on a counter surface or hanging from a hook.
- You do not have to wear a face covering if you are eating at a physical distance of 6 feet from others. Eating in classrooms during class time is not permitted. Perform hand hygiene before and after touching your face covering.
- **The use of eye protection is now required on campus.** Eye protection is available at the Front Desk (Main Campus and The Commons) and should **be re-worn and** sanitized with approved disinfectants such as the wipes/spray located at Sanitation Stations throughout TCC buildings. (Updated 1.2.21)
 - **Personal eyeglasses will no longer suffice as eye protection. Goggles will fit over most eyeglasses. If goggles do not fit over your eyeglasses, you can retrieve a face shield from the Front Desk on Main Campus.** Face shields can serve as eye protection, but they are not approved as an acceptable replacement for a cloth face covering or surgical mask at this time. **Face shields should be re-worn and sanitized with approved disinfectants.** (Updated 1.2.21)
- It is the expectation that **all** TCC community members help hold one another accountable for wearing their face coverings properly. If you notice an employee or classmate not wearing a face covering (or not wearing their face covering properly), kindly remind them of the requirement. If another student or employee refuses to comply, please provide his/her name to the Dean of Student Success, Dr. Meghan Hollowell (Meghan.Hollowell@TheChristCollege.edu).
- Avoid touching your face covering and eye protection, and perform hand hygiene before and after application, adjustment or removal.

Hand Washing & Sanitizing

- Avoid touching your eyes, nose, mouth, and face covering.
- Wash your hands often with soap and water for at least 20 seconds. Cover coughs and sneezes with the inside of your elbow.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Professional cleaning of high-touch areas will occur daily, and a deep cleaning will occur if warranted by a known exposure. To supplement these efforts, we all must do our part to ensure cleanliness by sanitizing surfaces and equipment after each use in classrooms and common spaces. For this reason, sanitizing wipes or spray are available in each classroom. (Gloves are provided where wipes are available.) If you are in a classroom that is depleted of hand sanitizer, wipes (and/or gloves) or spray, please notify the Front Desk. Wash your hands with soap and water for at least 20 seconds before and after sanitizing surfaces and equipment.
- Sanitizing Stations equipped with sanitizing wipes or spray, hand sanitizer, and gloves (where wipes are available) are located throughout TCC buildings. The sanitizing wipes or spray at these stations should be utilized in common spaces like The Den. Wash your hands with soap and water for at least 20 seconds before and after sanitizing surfaces and equipment. If the Sanitation Station near you is depleted, please notify the Front Desk.

Screening and Self-Monitoring

- You are required to take your temperature and assess your symptoms before reporting to campus each day. [Click here to reference the CDC's complete list of symptoms](#). If you exhibit *any* of these symptoms, **even if you believe the symptoms could be aligned with another less serious ailment like seasonal allergies**, you should remain at home and contact your primary care provider for next steps. Keep in communication with **Dean Hollowell (Meghan.Hollowell@TheChristCollege.edu)** and your faculty so TCC can help ensure you still have opportunity to meet course outcomes regardless of temporary illness and/or quarantine. (Updated 1.2.21)
- If you test positive for COVID, you will remain in **isolation for 10** days, or in **some cases longer if your illness is severe**. Please communicate with your faculty accordingly so they can help ensure you still have opportunity to meet course outcomes regardless of temporary illness and/or quarantine. (Updated 1.2.21)
- If you have been in close contact with a COVID-positive individual, you should notify your faculty and Dean Hollowell and contact your primary care provider for next steps. You will be considered a “close contact” and asked to quarantine **for 10 days after your last exposure** if you were within 6 feet of a COVID positive person for longer than 15

minutes. Exceptions may be warranted for those who were recently diagnosed with COVID. (Updated 9.14.20; 1.2.21)

Contact Tracing

- Please pay particular attention to those you are in close contact with while on campus for classes or any other activities, especially at lunch time. When attending in-person classes and meetings, attendance will be taken to help ensure accurate contact tracing is possible, should it be needed. You may also be assigned a seat in your in-person courses to help with contact tracing.
- You will be notified if you have come into close contact with someone at the college who tests positive for COVID. The name of the COVID positive individual may not be disclosed, but those exposed will receive specific guidance on how to manage their risk and curb transmission. Campus-wide announcements will be made if the Department of Health deems the positive case a threat to our community.

Distancing & Capacity

- When on campus, maintain a physical distance of at least 6 feet (approximately two arms' length) from others at all times.
- When occupying common spaces such as bathrooms and kitchens, be mindful of how many others are using the space, and stagger occupancy to avoid overcrowding. This will be especially important in dining areas where face coverings are not being worn. Remember that restrooms are available on all floors of Main Campus.
- Classrooms, labs, and common spaces have been restricted to half capacity. There are single seats and seats with tables available on each floor of the building should you need a place to access an online course while on campus. You can also use an empty classroom for this purpose, but it is recommended that you check first with the Front Desk staff to ensure the classroom will be empty for the duration of your online class.
- Please do not move furniture that has been distanced around campus or in classrooms. It has been placed strategically to ensure you are able to connect with peers to study and socialize, while also maintaining a physical distance of at least 6 feet.
- To ensure physical distancing is possible, elevators are restricted to no more than three passengers at a time. Max occupancy has been identified for furniture in common areas as well. (For example, booths have a max occupancy of two.) Please help hold one another accountable to abiding by these occupancies.
- Physical distancing at lunch time is particularly important since face coverings are removed to eat. Students **must** remain at least 6 feet from one another while eating in *any* location, including the Hospital Cafeteria. Eating in the classroom is not permitted during class times. (Updated 9.14.20)

- It is the expectation that **all** TCC community members hold one another accountable for physical distancing. If you notice employees or classmates congregating closely, kindly remind them of the requirement. This is particularly important in dining areas. If an employee or classmate refuses to comply, please provide his/her name to the Dean of Student Success, Dr. Meghan Hollowell (Meghan.Hollowell@TheChristCollege.edu).

Teaching and Learning

- Teaching and learning in the 2020-21 academic year may include in-person, online, hybrid and HyFlex options, defined by TCC as follows:
 - In-Person teaching and learning requires participants to be in the same physical location at the same time. In-person courses and learning experiences must allow for physical distancing and other health-promoting behaviors. Due to reduced classroom capacities, hands-on experiences like clinicals, simulations, skills and science labs are being given priority for in-person teaching and learning at this time.
 - Online courses and experiences are conducted in a completely digital manner.
 - Synchronous online courses are those that are “live streaming” via Collaborate. As such, these courses have a designated class meeting time when students and faculty are expected to sign in. In this regard, a synchronous online course is like an in-person class since it allows everyone to be together and engaged in learning activities in real time.
 - Asynchronous online courses are those that have learning activities you can view and complete at a time that is convenient for you. There is no designated “class time” for asynchronous coursework.
 - Hybrid classes have some in-person learning, while other learning activities take place in synchronous and asynchronous formats.
 - HyFlex instruction is defined as an instructor teaching an in-person course while each individual student has the choice to participate in person or participate online via a live stream from the classroom. HyFlex is a new modality for TCC; as such, the considerations and logistics for ensuring a smooth experience for both students and faculty are still being explored.
- You should check SONIS for your most up-to-date course schedule, paying particular attention to the modality and room as it may have recently changed.
 - For in-person courses: a date, room number and meeting time will be listed on your schedule.

- For online courses: an indication of “ONL” with no meeting time listed will appear on your schedule.
- For online synchronous courses: a location of "OS" will be listed on your schedule, along with an indication of what days/times the class will meet in real time on Collaborate.
- For hybrid courses: designated meeting dates/times for in-person portions of the course (usually lecture, lab or clinical) will be listed on your schedule.
- If you have an online synchronous course, you should make every effort to attend that class at the time it is scheduled. This will allow you to take part in valuable learning activities while engaging in real time with your peers and faculty via Collaborate. To serve working adults, students with children, part-time students and students residing in other time zones, synchronous sessions may be recorded and made available for on-demand access. Please speak with your faculty about accessing recorded sessions, where applicable.
- There may be times when students have to sign into a synchronous online course either immediately before or immediately after attending an on-site lab or clinical experience. There are single seats and seats with tables available on each floor of main campus should you need a place to access an online course. You can also use an empty classroom for this purpose, but it is recommended that you check first with the Front Desk staff to ensure the classroom will be available for the duration of your online class. You should bring a headset to campus with you for engagement in online courses while on campus. If you have forgotten your headset, please see the Front Desk staff.
- Faculty are prepared to provide reasonable adjustments for students who are experiencing childcare issues, have children with modified K-12 educational plans, or who are ill, caring for sick household members, or unable to attend class due to isolation and quarantine restrictions. If you are experiencing any of these barriers to your learning, please reach out to your faculty **and Academic Advisor**. (Updated 1.2.21)
- If you have a class that is scheduled to take place in person, but you feel uncomfortable coming to campus at this time, you reserve the right to drop that course. A full refund will be issued if the course is dropped prior to the 100% refund date found in the [Academic Calendar](#). In some cases, dropping a course may result in delayed graduation or licensure. Please work directly with your Academic Advisor to identify your options.

Clinical Considerations and Experiential Learning

- Students involved in clinical care must follow the protocols and guidance of any health system or clinical entity in which they participate in clinical activities. if you are enrolled in

clinicals you will receive guidance from your course faculty **and/or Nursing Department leadership**. (Updated 1.2.21)

- The Health Sciences Division works to identify virtual options for service learning, internships etc. and determine which agencies can still safely host in-person service opportunities for students.

Parking

- Students who purchase a parking pass will be assigned to park at The Commons or the Central Business Office (CBO) located on Taft Rd. Utilization of these uncovered lots will allow TCC to lease large vehicles that can accommodate physical distancing and other important safety protocols. Face coverings must be worn by riders at all times.
- As always, parking is not permitted in the Hospital garages, and parking on the streets is strongly discouraged. Students who have an evening clinical or a class that starts at 4pm or later are permitted to park in in the Hospital's P3 garage on the employee side (with overflow into the Visitor's lot, as needed). (Updated 9.14.20)

Travel and Events

College travel has been suspended until further notice. If traveling for personal reasons, be aware that the COVID-19 outbreak in the United States is evolving. The status of the outbreak varies by location, and state and local authorities are frequently updating their guidance. Parts of the country may have different guidance than other areas. All travelers are advised to check with state and local authorities on the prevalence of the virus and area-specific guidance at the starting point of their travels, along the route, and at the planned destination to be aware of any local circumstances and restrictions that may be in place. Those entering Ohio after travel to states reporting positive testing rates of 15% or higher for COVID-19 are advised to self-quarantine. For the most up-to-date information on each state's positive test rate, TCC travelers should check the [Ohio Department of Health's Travel Advisory](#) website both before and after travel. (Updated 9.14.20)

Large events can significantly increase the risk of transmission of COVID-19. As such, events must be evaluated on a case-by-case basis with consideration to the importance of the event as related to the mission of TCC and the cultural life of the campus, as well as the ability to conduct in-person events within established safety protocols that include social distancing, facial coverings, **eye protection** and sanitization. Student Activity Fees have been reduced to account for a decrease in large on-site programs. However, TCC is committed to ensuring you are able to engage with our campus and your peers in safe ways; small in-person and virtual programs will be offered throughout the semester, where possible. Keep an eye on your college email account for more information about these events as they are thoughtfully planned with your wellness in mind. (Updated 1.2.21)



Student Resources

Technology Support

Reliable technology is needed now more than ever. As always, students are expected to adhere to the College's technology requirements ([accessible here](#)). However, if you believe access to technology could be a barrier to your success, please reach out to your Academic Advisor.

To minimize the risk of COVID transmission, headphones will not be available in the College's Computer Labs. Please bring your own headset for your personal use. If you have forgotten your headset, please see the Front Desk staff.

As always, the College's Ed Tech Student Support Specialists are happy to answer any questions you may have:

- Jerilin Morris (Blackboard and software support):
 - 513-585-3140; Jerilin.Morris@TheChristCollege.edu
- Rob Adams Jr. (hardware support):
 - 513-585-2879; Robert.Adams@TheChristCollege.edu

Library Resources

Library services are available in person from 8:30a – 5p Monday – Friday. (Hours subject to change.) Online resources can still be accessed via the Library page on Blackboard. As always, students can request appointments for help with literature searches, to request articles for assignments, and to obtain database instruction.

Library Staff can be reached via email at TCH_Library@TheChristHospital.com or by calling (513) 585-2737.

Tutoring

Academic support and tutoring services available through TCC's Learning Center. In-person and online tutoring support is available in nursing, math, writing and science. On the Blackboard Student Success tab, you can find the most up-to-date tutoring schedules, tutor contact information, and a link to schedule a tutoring appointment. Online tutoring will take place via Collaborate, allowing for an interactive appointment between the tutor and student. Regardless of the format of your appointment, TCC Learning Center staff are ready to support you!

For questions, please contact [Evangelina Figueroa, Director of Student Success, at Evangelina.Figueroa@TheChristCollege.edu](mailto:Evangelina.Figueroa@TheChristCollege.edu). (Updated 1.2.21)

Mental Health Support - IMPACT

The IMPACT Student Life Assistance Program is a resource to help students manage emotional and academic stress and the demands associated with balancing school, work, daily living,



family and relationship concerns. All IMPACT counselors are qualified masters/doctoral level professionals. The IMPACT Program includes access to:

- 24/7 live in-the-moment support
- Up to 3 face-to-face coaching/counseling sessions per issue (**Virtual appointments are now available!**) (Updated 1.2.21)
- Daily living resources and referral assistance
- Online resources on a variety of topics

IMPACT access is extended to students' household members, dependents in/away from home and parents/parent-in-laws. For more information about how to access IMPACT, visit the Student Success tab in Blackboard or reach out to your Academic Advisor.

Hardship Assistance

Sometimes, unexpected circumstances like a medical emergency, a natural disaster, a car accident or even divorce can create financial hardships that make completing a degree seem impossible. But temporary hurdles do not have to mean that your dreams of becoming a healthcare provider will come to an end. **Hardship support is available** for emergency financial assistance to TCC students who have exhausted all resources and are still unable to meet immediate, essential needs due to a temporary and unexpected hardship including income loss due to COVID. The fund is designated to offset a short-term need **related to living expenses and/or tuition**. (Updated 1.2.21)

Students who believe they may qualify should first speak with their Academic Advisor to discuss eligibility and ensure all other resources are either unavailable or insufficient.

Food Pantry

The College's Food Pantry is still accessible to all students. If you would like access to the Food Pantry, please contact Anita Frazier (Anita.Frazier@TheChristCollege.edu) or your Academic Advisor.

Accommodations

While the requirements and guidelines outlined in this document are in place to ensure a healthy and safe campus environment, reasonable accommodations may be provided for students who have documentation that warrants disability services. For questions about your eligibility, please contact **the Director of Student Success, Evangelina Figueroa: Evangelina.Figueroa@TheChristCollege.edu**. (Updated 9.14.20; 1.2.21)

Modifications for Pregnancy and Support Response for Sexual Misconduct

While many classes are being offered online, the College continues to offer support under Title IX and VAWA. Under the policy, if you are pregnant, you may receive Pregnancy and Parenting modifications by entering that process through the Title IX Coordinator, Maureen Schwab. Sexual misconduct may also be reported to Maureen Schwab by email at Maureen.Schwab@TheChristCollege.edu or by calling 513-585-2055.



COVID Information

In addition to this COVID response document and any College updates located at <https://www.thechristcollege.edu/COVID19>, below are some federal and state resources that provide guidance on the ways you can best support your own health and safety:

- [The Centers for Disease Control and Prevention](#) (CDC) Coronavirus (COVID-19) homepage includes links to the following information:
 - [How to protect yourself](#)
 - [What to do if you are sick](#)
 - [Symptoms of COVID-19](#)
 - [People at increased risk](#)
 - [Should you get tested](#)

- Local resources are as follows:
 - [Hamilton County](#)
 - [Ohio Governor's Website](#)
 - [Covid-19 State \(OH\) Resources](#)

Other

- It is recommended that you bring your own food to campus rather than entering the Hospital to make a purchase.

- If you have any questions or concerns, please reach out to the Dean of Student Success, Dr. Meghan Hollowell at Meghan.Hollowell@TheChristCollege.edu